

## MINUTES OF THE MARSHALL LIBRARY BOARD – January 14, 2026

### Call to Order:

The Marshall Public Library Board of Trustees met on Wednesday, January 14, 2026 at the library facility. Trustee Herman Wallace called the meeting to order at 6:00 pm CST. Board members present were Bob Nelson, Steve Schofield, Melissa Strait, Jody Green, Mike Cameron, Jenn Smitley, and Herman Wallace. Director Alyson Thompson and Head Librarian Jamie Poorman were also present. John Tarble and Janet Hasten were absent.

### Pledge of Allegiance:

The pledge was led by Herman Wallace.

### Secretary's Report:

The minutes from the December 10, 2025, meeting were reviewed. On a motion by Jody, seconded by Steve, the minutes were approved.

### Presentation of Bills:

The invoices on the January bill listing were reviewed. On a motion by Mike, seconded by Jenn, payment in the amount of \$8,103.68 was approved with the roll call votes being recorded as follows: Bob Nelson-yes, Steve Schofield-yes, Melissa Strait-yes, Jody Green-yes, Mike Cameron-yes, Jenn Smitley-yes, and Herman Wallace-yes.

### Librarian's Report:

Jamie Poorman provided information on December 2025 figures. Ten new registrations were added, bringing the total to 2,937. Computer usage was 114, total circulation was 2,352 Facebook views were 96,253, and door count was 4,637. There were 458 special program attendees, and 40 uses of the meeting room.

### Friends of the Library:

Alyson reported on the January 8, 2026 meeting. They are assisting with the *Into the Arctic* exhibit running through February 14. Their next meeting will be March 5, 2026.

### Marshall Area Public Library District Report:

The Area Board has not met since the last report. Their next meeting will be held February 24, 2026.

### Director's Report:

Alyson gave an update on the Personal property Replacement Tax, and has been communicating with the Mayor regarding this matter. She highlighted the following: the IL Fire Marshal Approval Renewal was approved and posted, House representative Adam Niemerg visited the library, grant opportunities for the upstairs expansion are being explored, and AARP Tax-Aide training was held. Bank account balances as of the end of December were \$213,625.21 in Operations, \$10,000.00 in Retirement, and \$17,286.35, for a total of \$240,911.56.

Old Business:

The Board discussed previously provided Per Capita Talking Points in compliance with requirements.

New Business:

On a motion by Melissa, seconded by Steve, the Board approved a Part Time Employee Leave Request form and a copy was provided for each trustee. Alyson reminded trustees to complete the Director evaluation which was emailed. Steve Schofield presented the Building Committee recommendations from their recent facility inspection, with most items being routine maintenance. On a motion by Melissa, seconded by Jenn, it was voted to proceed with restrooms remodeling not to exceed \$19,999.99, with the votes recorded as follows: Bob Nelson-yes, Steve Schofield-yes, Melissa Strait-yes, Jody Green-yes, Mike Cameron-yes, Jenn Smitley-yes, and Herman Wallace-yes.

Other Business:

A Personnel Committee meeting was scheduled for January 27, 2026 at 4:00 p.m.

Adjournment:

The meeting was adjourned at 6:57 p.m. on a motion by Steve, seconded by Jody.

Melissa Strait, Trustee

The next meeting will be on February 11, 2026 at 6:00 p.m.